



P.O. Box 86, Petworth, West Sussex, GU28 8BG.

Clerk: Mrs. S. Dack

Tel: 01798 342792 e-mail: kirdfordpc@gmail.com

You are hereby summoned to attend a Finance Meeting which will be held in the Village Hall, Kirdford, on 14th September 2016 commencing at 6.00 pm when the following business will be considered and transacted.

Date:

Sally Dack
Clerk to the Council

A G E N D A

1. Apologies for Absence – to receive both apologies and reasons for absence.
2. To Receive Declarations of Interest.
3. To consider comparison of Budget to Aug 16
4. Nat West Mandates

Financial Regulations 6.4 states, ‘cheques or orders for payment drawn on the bank account in accordance with the schedule as presented to council or committee shall be signed by TWO members of council in accordance with a resolution instructing that payment’ - Clerk and Chairman to be added as additional signatories.

5. On Line Banking: To consider options available
6. Accountancy Packages: To report on Advice from Auditor. (Clerk)
7. Internal Auditor: New Appointment to be made
8. Asset register: Update needed for Play Equipment
9. Budget: Comparison to Budget
10. VAT Claim: Sept/Oct 2016

PRESS AND PUBLIC WELCOME TO ATTEND